

Combined Investment Statement

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This document is an Investment Statement for the purposes of the Securities Act 1978. There is a registered Prospectus for the Funds to which this Investment Statement relates.

Devon Funds Management Limited, Devon Funds Group Limited and their related entities (together the **Devon Funds Group**), MMC Limited and Trustees Executors Limited do not guarantee the performance of the Devon Alpha Fund, the Devon Australian Fund, the Devon Trans-Tasman Fund or the Devon Dividend Yield Fund (**Funds**) offered pursuant to this Investment Statement, the repayment of capital invested, or the payment of interest and distributions. All currency references in this Investment Statement are to New Zealand dollars unless otherwise stated, and all time references are to New Zealand time.

The Devon Funds Group and its employees do not offer financial advice and are not financial advisers. In preparing this Investment Statement, the Devon Funds Group has not taken into account your individual investment objectives, financial position and particular needs. Before making an investment decision on the basis of this Investment Statement, you need to consider whether this investment is appropriate in light of your own particular investment needs, objectives and financial circumstances.

# Important information

Important information

(The information in this section is required under the Securities Act 1978).

Investment decisions are very important. They often have long term consequences. Read all documents carefully. Ask questions. Seek advice before committing yourself.

# Choosing an investment

When deciding whether to invest, consider carefully the answers to the following questions that can be found on the pages noted below:

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In addition to the information in this document, important information can be found in the current registered prospectus for the investment. You are entitled to a copy of that prospectus on request.

# The Financial Markets Authority regulates conduct in financial markets

The Financial Markets Authority regulates conduct in New Zealand's financial markets. The Financial Markets Authority's main objective is to promote and facilitate the development of fair, efficient, and transparent financial markets.

For more information about investing, go to www.fma.govt.nz

# Financial advisers can help you make investment decisions

Using a financial adviser cannot prevent you from losing money, but it should be able to help you make better investment decisions.

Financial advisers are regulated by the Financial Markets Authority to varying levels, depending on the type of adviser and the nature of the services they provide. Some financial advisers are only allowed to provide advice on a limited range of products.

When seeking or receiving financial advice, you should check:

- the type of adviser you are dealing with;
- the services the adviser can provide you with;
- the products the adviser can advise you on.

A financial adviser who provides you with personalised financial adviser services may be required to give you a disclosure statement covering these and other matters. You should ask your adviser about how he or she is paid and any conflicts of interest he or she may have.

Financial advisers must have a complaints process in place and they, or the financial services provider they work for, must belong to a dispute resolution scheme if they provide services to retail clients. So if there is a dispute over an investment, you can ask someone independent to resolve it.

Most financial advisers, or the financial services provider they work for, must also be registered on the financial service providers register. You can search for information about registered financial service providers at www.fspr.govt.nz

You can also complain to the Financial Markets Authority if you have concerns about the behaviour of a financial adviser.

# Key information about the Funds

In this Investment Statement, words stated in **bold** text are defined terms. Defined terms will only appear in bold text the first time they are used in this Investment Statement. Please see the 'Glossary' on page 20 of this Investment Statement for a full list of defined terms used in this Investment Statement.

**Devon Funds Management Limited** is the manager for the **Funds** and is referred to as **Devon**, **we**, **our** or **us** in this Investment Statement. Any reference to **Unit Holder**, **you**, or **your**, refers to you, or another investor.

This table provides a snapshot of key information about the Funds. You should read it in conjunction with the detailed information set out elsewhere in this Investment Statement, and with the **Prospectus** for the Funds.

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The Funds are unit trust funds managed by Devon. The **Trustee** of the Funds is Trustees Executors Limited.

A unit trust is an investment that pools your money with other Unit Holders. We apply the pooled money to buy investments under the supervision of the Trustee. Your investment is the **Units** of the unit trust that you subscribe for or buy (your **Unit Holding**).

The Funds are Portfolio Investment Entities (**PIEs**) for tax purposes, meaning that if you are a New Zealand resident Unit Holder, tax is usually paid on your behalf at a rate approximating your marginal tax rate. For more information see page 12.

#### **Fund**

Devon Alpha Fund (Alpha Fund)

As at Thursday 5 February 2015 Devon capped the Alpha Fund and no new applications can be accepted, unless the cap is adjusted by the Manager at its sole discretion.

# Objective and investment policy

The Alpha Fund (at the date of this Investment Statement) invests in a concentrated portfolio of approximately 10-15 selected companies predominantly listed on the New Zealand and Australian share markets. The Alpha Fund does not follow an equity index and is actively managed, which means that we make our own investment decisions rather than have the Alpha Fund passively follow a stock market index. As a consequence of these factors, performance may be volatile. When there are few compelling investment opportunities, the Alpha Fund may hold cash or cash equivalent securities. The Alpha Fund aims to generate capital growth over the **Long Term**. The Alpha Fund is able to hold shares listed outside of Australasia and to short-sell shares (sell shares without owning them, on the expectation that prices will fall and they could then be purchased later for a lesser price).

# Investment limits

0-100% New Zealand shares 0-100% Australian shares

0-100% Cash or cash equivalent securities

# Distribution policy

Six-monthly (at the Manager's discretion)

# Fund

Devon Australian Fund (Australian Fund)

# Objective and investment policy

The Australian Fund (at the date of this Investment Statement) invests in a select portfolio of approximately 25-35 companies which are primarily Australian listed companies. The Australian market offers exposure to a number of sectors that are not available in New Zealand. The Australian Fund is actively managed which means the holdings and investment returns may at times differ considerably from its **Benchmark** (the ASX200 index is the Benchmark for the Australian Fund). While the Australian Fund tends to be fully invested, the Fund may hold some cash or cash equivalent securities.

# Investment limits

80-100% Australian shares

Distribution policy

0-20% Cash or cash equivalent securities Six-monthly (at the Manager's discretion)

# Fund

Devon Dividend Yield Fund (**Dividend Yield Fund**) (formerly the Devon Equity Income Fund)

The Devon Equity Income Fund's name was changed to the Devon Dividend Yield Fund on 1 August

2015.

# Objective and investment policy

The Dividend Yield Fund (at the date of this Investment Statement) invests in a select group of approximately 25-35 New Zealand and Australian listed equity securities chosen for their attractive Dividend Yields with some growth prospects to maintain the **Dividend Yield** and capital value in **Real Terms**. The companies we invest in are carefully chosen with the aim of meeting your Long Term investment objectives if you are looking to invest for the purpose of:

- receiving income through distributions; and
- achieving some capital growth to maintain the value of your investment in Real Terms.

# Investment limits

0-100% New Zealand shares 0-100% Australian shares

0-10% Cash

# Distribution policy

Quarterly (at the Manager's discretion)

# Fund Objective and investment policy

Devon Trans-Tasman Fund (Trans-Tasman Fund)

The Trans-Tasman Fund (at the date of this Investment Statement) invests in a select portfolio of approximately 25-35 companies which are primarily New Zealand and Australian listed companies. The Trans-Tasman Fund is actively managed, which means the holdings and returns may differ considerably from its Benchmark (a 50:50 composite of the NZX50 index and the ASX200 index is the Benchmark for the Trans-Tasman Fund). While the Trans-Tasman Fund tends to be fully invested in shares, when there are few compelling investment opportunities, the Fund may hold some cash or cash equivalent securities.

# Investment limits

Distribution

0-100% New Zealand shares 0-100% Australian shares

0-50% Cash or cash equivalent securities Six-monthly (at the Manager's discretion)

# Investment period

policy

As the Funds invest in equities that can be volatile, we recommend a Long Term investment period of at least five years.

# Application for Units

You determine the amount you wish to invest, subject to the minimum initial investment amount of \$2,000. You may invest on any **Business Day** by completing the application form accompanying this Investment Statement and attaching any additional documentation as required for payment and proof of identification. Each Unit in a Fund is issued at the **Unit Price**. The Unit Price is the **Net Asset Value** of a Fund divided by the number of Units on issue. The Net Asset Value of a Fund and Unit Price are currently calculated on each business day.

You may make additional investments at any time, subject to a minimum additional investment amount of \$1,000 unless you have arranged for regular contributions. You can also make regular contributions into a Fund via direct debit and/or direct credit. You can make a direct debit either monthly or quarterly provided you have made a minimum investment of \$2,000. The minimum regular contribution you can make is \$100 per quarter.

If a minimum Unit Holding of \$2,000 is not maintained, we may redeem your Units upon giving you 30 days' notice.

The minimum amounts may be altered by us with the Trustee's approval and we have discretion to accept lower amounts for the application of Units or for additional investments.

#### Withdrawals

You have the right to withdraw your investment by giving us written notice. This right is subject to the suspension and deferral rights described under the heading – 'Suspending withdrawals' on page 12, and subject to maintaining the minimum investment amount of \$2,000. The minimum withdrawal amount is \$2,000. The withdrawal value of the Units being withdrawn will be paid to you, after adjustment (if any) for any tax payable in relation to the Units being withdrawn, by direct credit into the bank account nominated by you, within 30 business days from the date your withdrawal request is received. However in certain cases we may suspend or defer payments.

We will not pay proceeds of a withdrawal in cash or to a third party bank account.

We have discretion to accept lower withdrawal amounts.

#### **Principal risks**

We consider the principal risks of investing in the Funds are:

- Risks relating to investing in shares listed on the New Zealand and Australian share markets.
- Risks relating to the investment objectives not being met.
- Risks relating to the performance of a particular company we have invested in.
- Risks relating to the concentration of an investment in a particular region, industry, or other grouping.
- Risks relating to Unit pricing or taxation errors.
- Risks relating to fluctuations in the exchange rates between the New Zealand dollar and foreign currencies and the **Hedging** policy.

Refer to 'What are my risks?' on page 14 for further information on the above risks.

# Fees and expenses

Entry and exit fees

At the date of this Investment Statement, we have no intention of charging an entry/exit fee for any of the Funds.

Management fee

We are entitled to a management fee of 1.0% per annum plus goods and services tax (**GST**) of the **Gross Asset Value** of the following Funds:

- The Alpha Fund.
- The Australian Fund.
- The Trans Tasman Fund.

For carrying out management duties and responsibilities for the Dividend Yield Fund, we are entitled to a management fee of 0.7% per annum plus GST of the Gross Asset Value of the Fund.

Performance fee

Should we meet our performance target for any of the Funds, we may be entitled to a performance fee for that Fund.

We use a high water mark for the calculation of performance fees for each of the Funds. The use of a high water mark means that a performance fee will not be paid unless the Unit Price of a Fund exceeds the Unit Price when the performance fee was last paid from that Fund.

Information on the performance fee payable for each of the Funds can be found under 'What are the charges?' on page 10.

Trustee, custody, administration fee and other expenses

The Trustee, the custodian and the administration manager are in total paid a fee of up to 0.32% per annum plus GST of the Gross Asset Value of the following Funds:

- The Alpha Fund.
- The Australian Fund.
- The Trans Tasman Fund.

Under the terms of the Trust Deed, other costs and expenses may also be paid from the above Funds and reimbursed to the Trustee or us if we or the Trustee incur them.

With respect to the Dividend Yield Fund, the Trustee, the custodian and the administration manager's fees are capped at 0.3% per annum plus GST of the Gross Asset Value for the Dividend Yield Fund. This capped fee is inclusive of certain other Fund expenses such as fund accounting, Unit pricing, registry, normal legal and audit fees.

We do not currently charge entry or exit fees, fees for switching or pay trail commissions to advisers.

If any of the fees referred to above are varied by us we will need the consent of the Trustee and must provide you with at least three months' notice in writing.

Refer to the 'What are the charges?' section on page 10 for further details on the fees and expenses of each Fund.

# Introducing Devon Funds Management

We, Devon Funds Management Limited, are an independent investment management business that specialises in building investment portfolios for our clients that are predominantly comprised of companies listed on the New Zealand and Australian stock exchanges. Our approach is an active one where our rigorous research and analytical skills are applied to maximum advantage.

Our highly qualified and experienced investment team is committed to helping investors achieve their investment results. We believe our advantage lies in our people - a dedicated team of investment professionals with over 100 years combined experience in the investment industry both within Australasia and further afield. We've worked hard to assemble the right talent with the necessary skills and experience to manage our clients' portfolios.

And it's not just our clients' investments that we're committed to growing. We take pride in the fact that we are independent because we are not aligned to any other financial institution. We are wholly owned by our employees, who together formed Devon Funds Group Limited and who maintain personal holdings in the Funds, ensuring our investment team's decisions and our clients' interests are aligned. We manage money on behalf of a diverse range of leading New Zealand clients, including large superannuation schemes, Community Trusts, charities, KiwiSaver schemes, corporate pension schemes and individual investors.

Secure handling of your funds is important to us. At Devon we don't handle any of your funds directly. Your funds are all held by an external trustee company and separate custodian. In addition, our business, internal processes and controls and the Funds are audited annually by PricewaterhouseCoopers to ensure we maintain best practice.

No person, including Devon, Devon's Directors, Devon Funds Group Limited or its Directors, employees, the Custodian, the Registrar or the Trustee guarantees or promises the repayment of, or returns on, your investment in the Funds.

#### **Our Values**

We take our fiduciary duty owed to you, as our client, very seriously. We believe that, on your behalf, we have an obligation to ensure that the businesses we invest in conduct themselves in accordance with the highest governance standards. Where these standards are not being demonstrated we will actively engage with the company to seek improvement. In our view, it makes good business sense for the businesses we invest in to be good corporate citizens who look after the interests of all stake holders and operate in a sustainable manner.

We are a signatory to the United Nations Principles for Responsible Investment (UNPRI). The UNPRI provides global principles and a framework to help integrate the consideration of environmental, social and governance (ESG) issues by institutional investors into investment decision-making and portfolio construction. As part of this process we report annually to UNPRI on our adherence to these policies.

Under our corporate governance policies we actively vote on all company AGM motions on behalf of our clients. We will vote against proposals that do not meet our governance standards.

# Our Investment Philosophy

Our approach to investing:

- we take a long-term view
- we are active investors
- we have a disciplined risk management approach
- we do our own research
- we invest in companies that we consider have:
  - » attractive valuations
  - » favourable industry characteristics
  - » a sustainable competitive advantage
  - » strong management and governance
  - » a clear strategic plan for growing shareholder wealth
  - » a robust business model

Guided by this philosophy, we employ a rigorous investment process designed to identify the best opportunities for investment and to generate 'value add' in a consistent manner for you as our client.

Our investment process involves three broad steps: Research, Peer Review and Portfolio Construction.

## 1. Research

We filter and identify investment opportunities through detailed industry and company analysis. We use research models to value each company we wish to invest in, subjecting them to rigorous analysis focusing on their earnings, capital structure, free cash flow generation and growth prospects.

#### 2. Peer Review

Our highly experienced investment team then conducts a qualitative review of each business to assess its industry structure, management quality, governance structures, competitive position and growth plans. Peer reviews are then conducted to ensure we invest in what we believe are the best possible companies.

#### 3. Portfolio Construction

Those companies identified as attractive in the research and peer review processes are then included in a portfolio of shares. The key factors we take into account in building the portfolio are the company's valuation, our assessment of the business, its risk characteristics, liquidity, our views on the economy and the identification of a catalyst to boost its performance. The portfolio is then constructed in accordance with its investment guidelines.

# What sort of investment is this?

This is an investment in Units in one or more of the following Funds:

- the Alpha Fund Fund unavailable to new applications.
- the Australian Fund
- the Dividend Yield Fund
- the Trans-Tasman Fund,

which are unit trusts under the Unit Trusts Act 1960. A unit trust is an investment that pools your money with that of other investors in order to give you greater access to investment expertise and opportunity.

Each Fund is divided into Units that are owned by you in accordance with how much money you have invested. The value of the Units in a Fund moves with the value of the assets in which the Fund is invested.

The Funds have a manager and a Trustee. We, being Devon Funds Management Limited, are the manager and the Trustee is Trustees Executors Limited. As manager we are responsible for making and implementing the investment decisions and carrying out the administration of the Funds. The Trustee holds the assets of each Fund on trust for you and the other Unit Holders and must act in the interests of you and the other Unit Holders under the terms of the **Trust Deed and Conditions of Establishment** or **Deeds of** 

**Deed** and **Conditions of Establishment** or **Deeds of Establishment** of the Funds.

#### **Investment policies for the Funds**

# The Alpha Fund

The Alpha Fund (at the date of this Investment Statement) invests in a concentrated portfolio of approximately 10-15 select companies predominantly listed on the New Zealand and Australian share markets. The Alpha Fund does not follow an equity index and is actively managed which means that we make our own investment decisions rather than have the Alpha Fund passively follow a stock market index. As a consequence of these factors, performance may be volatile. When there are few compelling investment opportunities, the Alpha Fund may hold cash or cash equivalent securities. The Alpha Fund aims to generate capital growth over the Long Term. The Alpha Fund is able to hold shares listed outside of Australasia and to short-sell shares (sell shares without owning them, on the expectation that prices will fall and they could then be purchased later for a lesser price).

#### The Australian Fund

The Australian Fund (at the date of this Investment Statement) invests in a select portfolio of approximately 25-35 companies which are primarily Australian listed companies. The Australian market offers exposure to a number of sectors that are not available in New Zealand. The Australian Fund is actively managed which means the holdings and investment returns may at times differ considerably from its Benchmark (the ASX200 is the Benchmark for the Australian Fund). While the Australian Fund tends to be fully invested in shares, the Fund may hold some cash or cash equivalent securities.

# **Dividend Yield Fund**

The Dividend Yield Fund (at the date of this Investment Statement) invests in a select group of approximately 25-35 New Zealand and Australian listed equity securities chosen for their attractive Dividend Yields with some growth prospects to maintain the Dividend Yield and capital value in Real Terms. The companies we invest in are carefully chosen with the aim of meeting your Long Term investment objectives if you are looking to invest for the purpose of:

- receiving income through distributions; and
- achieving some capital growth to maintain the value of your investment in Real Terms.

#### **Trans-Tasman Fund**

The Trans-Tasman Fund (at the date of this Investment Statement) invests in a select portfolio of approximately 25-35 well researched companies which are primarily New Zealand and Australian listed companies. The Trans-Tasman Fund is actively managed, which means the holdings and returns may differ considerably from its Benchmark (a 50:50 composite of the NZX50 index and the ASX200 index is the Benchmark for the Trans-Tasman Fund). While the Trans-Tasman Fund tends to be fully invested in shares, when there are few compelling investment opportunities, the Fund may hold some cash or cash equivalent securities.

Monies in the Funds must be invested in the authorised investments of each Fund in accordance with each Fund's investment policy set out in the Conditions of Establishment or Deeds of Establishment for the Funds. However we may, with the agreement of the Trustee, from time to time vary the investment guidelines of the Funds. More information can be found in the Prospectus for the Funds.

Neither we, nor the Trustee is responsible to you or any Unit Holder, for the investment performance of a Fund arising from the Fund's investment policy.

# Who is involved in providing it for me?

#### The Funds

The names of the Funds offered under this Investment Statement are as follows:

- the Devon Alpha Fund;
- the Devon Australian Fund;
- the Devon Dividend Yield Fund; and
- the Devon Trans-Tasman Fund.

The Alpha Fund invests in a concentrated portfolio of approximately 10 to 15 companies predominantly listed on the New Zealand and Australian share markets. It has been in operation since 13 May 2010.

The Australian Fund invests in a select portfolio of approximately 25 to 35 companies which are primarily listed on the Australian share market. It has been in operation since 4 August 2010.

The Dividend Yield Fund (formerly the Devon Equity Income Fund) invests in a select group of approximately 25-35 New Zealand and Australian listed companies. It has been in operation since 27 November 2012. The Devon Equity Income Fund's name was changed to the Devon Dividend Yield Fund on 1 August 2015.

The Trans-Tasman Fund invests in a select portfolio of approximately 25 to 35 companies which are listed on the New Zealand and Australian share market. It has been in operation since 10 September 1998.

# The manager

At the date of this Investment Statement, we, Devon Funds Management Limited, are the manager and promoter of the Funds and can be contacted at the following address:

Devon Funds Management Limited Level 10, Rabobank Tower 2 Commerce Street Auckland 1010

PO Box 105 609 Auckland 1143

Telephone: 0800 944 049 (free call) or +649 9253990

Email: admin@devonfunds.co.nz

We are an independent investment management business specialising in investing in companies listed on the New Zealand and Australian share markets. We are a wholly owned subsidiary of Devon Funds Group Limited.

At the date of this Investment Statement our directors are Paul Anthony Glass, Brent Graham Impey, Andrew David Scott, Mel Tony Firmin and Dani Lee Gardiner and senior investment management staff are Chris Gaskin, Slade Robertson, Nick Dravitzki and Tama Willis, all of Auckland.

We, our directors and our senior investment management staff can be contacted at the registered office address provided above.

Our directors and our address may change from time to time. Current details of our address may be obtained at www.devonfunds.co.nz. Current director details may be obtained at www.business.govt.nz/companies by searching "Devon Funds Management Limited".

We perform the services of administration and investment management of the Fund, and we have contracted certain administrative functions to MMC Limited. MMC Limited is therefore an administration manager for the Funds.

At the date of this Investment Statement, MMC Limited can be contacted at the following address:

MMC Limited Level 13, Citigroup Centre 23 Customs Street East Auckland 1010

MMC Limited's address may change from time to time. Current details of its address may be obtained at www.mmcnz.co.nz.

#### **Trustee**

At the date of this Investment Statement Trustees Executors Limited (**Trustee**) is the Trustee of the Funds.

The Trustee is not responsible for the investment management decisions of the Funds and does not guarantee your investment, but monitors that it is managed in accordance with the Trust Deed and the Conditions of Establishment or Deeds of Establishment for each of the Funds.

At the date of this Investment Statement the Trustee's principal place of business is Level 5, 10 Customhouse Quay, Wellington and the Trustee can be contacted at the following address:

Trustees Executors Limited Level 7 51 Shortland Street Auckland

PO Box 4197 Shortland Street Auckland 1140

The Trustee's address may change from time to time. Current details may be obtained at www.trustees.co.nz.

At the date of this Investment Statement the Trustee holds a licence under the Financial Markets Supervisors Act 2011. The Trustee has been granted a full licence under the Financial Markets Supervisors Act 2011 to act as a trustee in respect of unit trusts. The licence expires on 16 January 2018 and is subject to conditions. Further information on the Trustee's licence is publicly available on the Financial Markets Authority website (www.fma.govt.nz) and also on the Financial Service Providers Register website (www.business.govt.nz/fsp).

# Custodian

BNP Paribas Fund Services Australasia Pty Limited is the custodian of the Funds' assets.

# Registrar

MMC Limited is the registrar of the Funds.

Contact details for the registrar and custodian and details of the auditor of the Funds and solicitors involved in preparing this Investment Statement are listed in the directory on page 41.

Neither we nor the Trustee nor any other person guarantees the repayment of Units in the Funds or the payment of any earnings or returns on Units in the Funds.

# How much do I pay?

At the date of this Investment Statement the minimum investment amounts for the Funds are:

Minimum initial investment (and investment balance)	NZ\$2,000
Minimum additional investment amount	NZ\$1,000
Minimum regular contributions	NZ\$100 per quarter

We may vary the amount of the investment minimums, with the Trustee's approval.

# Lump sum payments

You can make as many or as few investments into a Fund as you would like. A minimum investment balance of \$2,000 must be maintained in each of the Funds. If your investment balance falls below this minimum, we may choose to effect the withdrawal of your Units, after giving you at least 30 days' written notice of our intention of doing so.

# Regular Contributions by direct debit

If you find it easier to make smaller, more regular payments, the regular contributions plan lets you make a regular investment each month or quarter, directly from your bank account. Provided you make the initial NZ\$2,000 investment, you can subsequently invest as little as NZ\$100 per quarter as a regular contribution.

Simply complete the direct debit authority included in this Investment Statement together with the application for a lump sum investment (NZ\$2,000 minimum). Further information on how to invest is provided below

# **Unit Price**

The value of Units in a Fund will fluctuate according to the changing value of the assets in which it has invested.

Units in a Fund are generally issued on each business day at the Unit Price for the Fund. The Unit Price is calculated by:

- establishing the value of a Fund based on the value of its net assets, which includes undistributed income (after fees and expenses) but excludes provision for any PIE tax,
- dividing the value of the Fund by the number of Units on issue, and
- rounding the amount to the nearest four decimal places, if necessary.

The Net Asset Value of a Fund and Fund's Unit Price are currently determined each Business Day, although we have discretion to determine Unit Prices at intervals not exceeding seven days.

# How to invest

Complete, sign and return the application form(s) attached to this Investment Statement.

You can pay by:

**Personal Cheque** made out to 'T.E.A Custodians Limited O/A Devon Funds Management Limited' and crossed 'Not Transferable':

If it is not a personal cheque from a New Zealand registered bank, we may have additional identification requirements.

**Direct Credit** to the following account:

02-0192-0455631-00 in the name of 'T.E.A Custodians Limited O/A Devon Funds Management Limited'.

Please put your account name and client number (if you are an existing client) as reference. Cash will not be accepted. Subsequent applications can be made in writing, or by any other form acceptable to us.

If it is not from a New Zealand registered bank, we may have additional identification requirements.

Send your completed application form and cheque (if applicable) postage prepaid to:

Devon Funds Management Limited c/o MMC Fund Administration P O Box 106 039 Auckland City 1143

Although it is not current policy, we may at our total discretion, allow the transfer of shares or other authorised investments into a Fund in lieu of payment of money. Units are issued at the Unit Price to satisfy the purchase price payable for the shares or other authorised investments.

We reserve the right to refuse any application for investment or any subsequent application or regular contribution. Where we refuse an application, we will refund the application money without interest.

You should note that as a Unit Holder, you will indemnify both us and the Trustee in respect of any taxation amount paid or payable by us in respect of you which cannot be recovered by way of adjustment of your Unit Holding or distribution entitlements. A brief summary of the taxation regime as it applies to the Funds at the date of this Investment Statement is set out on page 12.

# What are the charges?

The fees and expenses summarised below are charged directly to the Fund and do not require any further payment from you.

If any of the fees referred to below are varied by us we will need the consent of the Trustee and must provide you with at least three months' notice in writing. The fees deducted from a Fund will be included each year in the Fund's financial statements.

All fees are stated on a GST exclusive basis unless otherwise stated

	Australian Fund	Trans-Tasman Fund	Alpha Fund	Dividend Yield Fund
Management fee		1% per annum plus GST		0.7% per annum plus GST.
Trustee, custody and administration fees	Up	to 0.32% per annum plus	GST.	Capped at 0.30% per annum plus GST (this is inclusive of Trustee, custody, fund accounting, Unit pricing, registry, legal and audit fees).
Performance fee	10% of the net return of the Fund (reflected in the Unit Price) compared with a Benchmark of 10% for the relevant period, subject to a high water mark, plus GST.	10% of the net return of the Fund (reflected in the Unit Price) over a Benchmark of 9.85% for the relevant period, subject to a high water mark, plus GST.	The first 1% of gross return above the Benchmark of 12% up to 13% per annum, then 15% of the return thereafter, subject to a high water mark, plus GST.	10% of the net return of the Fund (reflected in the Unit Price) over the 50:50 NZX50:ASX200 Index (the Fund's Benchmark) for the relevant period, subject to a high water mark, plus GST.
Other Fund expenses	Legal, audit, advisory, k incurred by the Fund.	orokerage, all taxes and of	ther costs that may be	Abnormal or one-off costs, performance fees, brokerage, all taxes that may be incurred by the Fund.

Devon does not currently, and at the date of this Investment Statement has no intention of charging entry or exit fees, fees for switching or paying trail commissions to advisers.

# Management fee

The management fee payable is calculated daily on the Gross Asset Value of each of the Funds and paid monthly for all the Funds. The management fee can be varied with the approval of the Trustee and upon giving you three months' notice.

# Performance fee

Should we meet our performance target for any of the Funds, we may be entitled to a performance fee as detailed above for that Fund. We use a high water mark for the calculation of performance fees for each of the Funds. The use of a high water mark means that a performance fee will not be paid unless the Unit Price of the Fund exceeds the Unit Price when the performance fee was last paid from that Fund.

Each high water mark is adjusted to take into account any distributions made. The high water mark can be reset every three years at our discretion following consultation with the Trustee.

In respect of the Australian Fund, the Trans-Tasman Fund and the Dividend Yield Fund, the performance fee is payable when:

- the rolling 12-month net return (after all fees and expenses, other than the performance fee) exceeds the relevant Benchmark; and
- The net asset value per unit (before the performance fee) exceeds the net asset value per unit used in the calculation of the last performance fee paid (high water mark).

In respect of the Alpha Fund, the performance fee is payable, if achieved, on an annual basis that coincides with the Fund's financial year based on the gross asset value.

As the Funds are taxed under the PIE regime, no adjustment is made for tax in calculating returns.

# Trustee, custody and administration fee

# The Alpha Fund, the Australian Fund and the Trans-Tasman Fund

The Trustee is paid a fee of up to 0.06% per annum plus GST of the Gross Asset Value of each Fund which is calculated monthly and payable quarterly.

The custodian is paid a fee of up to 0.07% per annum plus GST for the provision of custodial services and the administration manager is paid a fee of up to 0.19% per annum plus GST, both of the Gross Asset Value of the Fund, for the provision of administration services for these Funds. These fees are payable to the custodian and the administration manager monthly.

#### Dividend Yield Fund

The Trustee, custody and administration fees for the Dividend Yield Fund are capped at 0.3% per annum plus GST of the Gross Asset Value of the Fund payable monthly. This fee includes certain other Fund expenses such as any fund accounting, unit pricing, registry, normal legal and audit fees but excludes abnormal or one-off costs, brokerage, all taxes and any performance fees.

# Other Fund expenses

# The Alpha Fund, the Australian Fund and the Trans-Tasman Fund

Under the terms of the Trust Deed, the following other costs and expenses may also be paid from the Alpha Fund, the Australian Fund and the Trans-Tasman Fund and reimbursed to the Trustee or us if we or the Trustee incur them:

- legal fees;
- auditor fees;
- advisory fees;
- brokerage fees;
- all taxes and duties payable in connection with these Funds;
- the cost of convening and holding any Unit Holders' meetings;
- interest and all other expenses relating to borrowing by these Funds: and
- other expenses properly and reasonably incurred by the Trustee or us in connection with carrying out our respective duties under the Funds.

The fees are deducted from the Funds and will be included each year in each Fund's financial statements.

#### Dividend Yield Fund

As the Trustee, custody and administration fees and other Fund expenses are capped, the only other charges reimbursable from the Dividend Yield Fund are abnormal or one-off costs, performance fees, brokerage and all taxes that may be incurred by the Fund.

# What returns will I get?

## Returns

Returns are reflected in movements in a Fund's Unit Price (which will only be realised when you cash in your investment) and any distributions made to you.

The total value of your investment at any time is the number of Units you hold multiplied by the current Unit Price. As the value of the investments within a Fund rise and fall over time, you can similarly expect to see Unit Prices of a Fund rise and fall.

Our investment decisions and the performance of the Funds' investments are key factors in determining returns. The principal risks which may affect the investment return of a Fund are set out under 'What are my risks?' on page 14 and in the Prospectus for the Funds.

Many of these factors are outside of our control.

These factors mean that the Unit Price may rise and fall and performance may vary, altering the value of your investment. The value of Units may fall below your initial investment amount.

No person, including Devon, Devon's Directors, Devon Funds Group Limited or its Directors, their related entities, employees, the Custodian, the Registrar or the Trustee guarantees or promises the performance of the Funds.

# Withdrawals

You have the right to withdraw your investment by giving us written notice. This right is subject to suspension and deferral rights. Further information on making withdrawals is contained under 'How do I cash in my investment?' on page 16.

# Suspending withdrawals

If we consider that the withdrawal of Units in a Fund is not practical, may be materially prejudicial to the general interests of all Unit Holders or, if it is not desirable for the protection of a Fund, then we can suspend withdrawals for up to 90 days or any longer period approved by the Trustee.

Where withdrawals of Units are suspended or deferred, the withdrawal price is calculated on the date the Units are redeemed.

# **Distributions**

At the date of this Investment Statement the distribution policy for the Funds is that distributions will be made quarterly in respect of the Dividend Yield Fund and semi-annually for the Alpha Fund, the Australian Fund and the Trans-Tasman Fund (at our discretion and in consultation with the Trustee).

Distributions may be made out of the capital and/or income derived from a Fund, at levels set by us. Distributions are made on the basis of the number of Units held by you at the effective date of distribution. The amount distributed will be deducted from the Net Asset Value of a Fund.

You may elect in the application form either to have your distributions (if any) reinvested in additional Units or paid by direct credit into a bank account nominated by you. If no election is made, any distributions will be automatically re invested in additional Units in the relevant Fund.

The distribution policy of a Fund may be changed by us with the approval of the Trustee and upon giving you at least 60 days' notice before the alteration.

Trustees Executors Limited, as Trustee of the Funds, is legally liable to pay any returns payable under the Trust Deed. If there are any income distributions, the Trustee is legally liable to pay those distributions on our instruction.

Neither we nor the Trustee, nor any other person, guarantees the repayment of capital invested in the Funds or the payment of distributions (if any) on your investment in the Funds. No amount of return on investment has been promised.

A copy of the most recent annual report and financial statements complying with the Financial Reporting Act 1993 are available on request and free of charge. Please see 'What other information can I obtain about this investment?' on page 19. In offering this re-investment option, we have complied with the Securities Act (Dividend Reinvestment) Exemption Notice 1998.

#### **Taxation**

This section briefly summarises the taxation regime current at the date of this Investment Statement and how your returns will be affected by tax. It is intended as a general guide only. All Unit Holders have different taxation positions and you should seek your own tax advice prior to investing. The comments are not exhaustive and are based on legislation as at the date of this Investment Statement. Tax law is complex, changes frequently, and its application is fact specific.

## Portfolio Investment Entities

The Funds operate under the portfolio investment entity (**PIE**) regime.

Under the PIE regime, taxable income, losses and tax credits related to a Fund, will be attributed to you in accordance with the proportion of your interest in the Fund. The income attributed to you will be taxed at your Prescribed Investor Rate (**PIR**), which is capped at 28%. The Trustee will pay tax on your behalf and undertake any necessary adjustments to your interests in a Fund in order to comply with the PIE tax requirements.

At the date of this Investment Statement, if you are a natural person investor and a New Zealand tax resident, you will have a PIR of 10.5%, 17.5% or 28%. To qualify for a 10.5% or 17.5% PIR, you must supply a valid **IRD number** and meet the following criteria in relation\* to either of the previous two tax years\*:

If your taxable income is	And your taxable income plus PIE income is	Then your PIR rate is
\$0 - \$14,000	\$0 - \$48,000	10.5%
\$0 - \$14,000	\$48,001 - \$70,000	17.5%
\$14,001 - \$48,000	\$0 - \$70,000	17.5%

<sup>\*</sup> tax years generally commence on 1 April in any year and end on 31 March in the following year.

If you are a natural person investor and do not qualify for the above 10.5% or 17.5% PIR, you will have a PIR of 28%. The PIR of a company, a unit trust and charity investors will be 0% unless that investor does not provide a valid IRD number or notify its PIR to the Trustee in which case a PIR of 28% will apply.

New Zealand resident trustees (other than trustees of unit trusts and charitable trusts) will have a PIR of 0% unless the trustees elect a 17.5% or 28% PIR. A testamentary trust (i.e. a trust created through a Will) may also elect a 10.5% PIR. If a trust fails to provide a valid IRD number or notify its PIR to the Trustee it will default to a 28% PIR. If a 0%, 10.5%, or 17.5% PIR applies, the trust must account for PIE income within its own tax return (at the appropriate rate of tax depending upon whether taxable income is treated by the trust as trustee or beneficiary income) and claim a credit for any tax already paid by a Fund.

If the trust elects a 28% PIR this will be a final tax and the trust will not include the income in its tax return. We recommend trustees seek independent tax advice before electing a PIR rate.

If you are a New Zealand non-resident, you will have a PIR of 28%. You will not be able to elect for a lower PIR to be applied. If you are a non-resident investor you are advised to seek your own professional tax advice.

If you are a joint investor you will be taxed at the highest of the joint PIRs.

# Other taxation information

Generally, provided you advise the Trustee of the correct PIR each year, tax paid by a Fund on income attributed to you will be a final tax. If your PIE income is taxed at a higher PIR and you are eligible for a lower PIR but have not advised the Trustee of this, you will generally not be able to receive a refund of the overpayment. Additionally, if you have advised the Trustee that you are eligible for a lower PIR, and this is incorrect (i.e. you are only eligible for a higher rate), you may be liable to the IRD for further tax and penalties and have to file a tax return.

You should advise the Trustee of your PIR when you make an application to become a Unit Holder in a Fund. You should also advise the Trustee of any changes to your PIR. If you do not advise a PIR or do not provide a valid IRD number, the Trustee will apply the higher tax rate. You will be asked to reconfirm your PIR at least once a year.

The IRD can instruct us or the Trustee to apply a different PIR to the one notified by you.

If there is a tax loss or there are excess tax credits allocated to a Fund for a period, these will generally be available to Unit Holders with a PIR greater than 0% in the form of a tax credit. Unit Holders with a 0% PIR can claim their share of the loss or excess credits in their own tax return.

We intend to reflect PIE tax or credits by the Trustee redeeming or issuing Units to you or other existing Unit Holders.

Where we reasonably determine that the continued holding of Units by you may contribute to a Fund ceasing to be eligible to be a PIE, we may require or deem you to give or have given a redemption notice in respect of such holding.

Upon your full or partial withdrawal (including by switching) from a Fund, any tax liability on income allocated to you will be satisfied by cancellation of Units at the time of the withdrawal or switch.

Tax deducted from you will be held in an interest bearing bank account outside the Funds until payment is made to IRD, and will not be included in the calculation of any Fund values. Any interest earned on this money, less any costs incurred in operating the account, will be returned to the relevant Fund on such equitable basis as we agree with the Trustee from time to time.

# Taxation of share investments

All Unit Holders have different tax positions and you should seek your own tax advice prior to investing.

Provided that the Funds are PIEs, any capital gains made by a Fund in respect to shares in New Zealand resident companies and certain Australian resident listed companies and certain Australian unit trusts will be excluded from the calculation of taxable income. Dividends received in relation to these shares will be taxable as will income earned from other investments such as interest bearing deposits. To the extent that franking credits are attached to dividends received from Australian companies, these credits are not allowed to offset New Zealand tax payable on the dividends.

Other overseas shares held by a Fund will be taxed pursuant to the fair dividend rate (**FDR**) calculation method. Under the FDR calculation method, a Fund will be deemed to have derived income equal to 5% of the opening market value of its overseas shares determined on a daily basis. Any dividends or other distributions flowing from overseas shares will not be separately taxed in New Zealand under the FDR calculation method. Any losses in respect of holdings in overseas shares are not deductible to a Fund for tax purposes under FDR.

Other income of a Fund will be subject to the relevant normal tax rules. Tax may be imposed in overseas jurisdictions in relation to overseas investments (although this may give rise to a tax credit in New Zealand).

Distributions and redemption of dividends payable to you as a Unit Holder are not separately taxable.

# What are my risks?

You should appreciate that there are always inherent risks in investing. They are dependent upon the performance of the underlying assets in which the Funds invest. Investment markets can move irrationally and can be unpredictably affected by many diverse factors, including political and economic events, and also rumour and sentiment. Investment in a Fund should be regarded as a Long Term proposition. There can be no guarantee that the objectives of a Fund will be achieved.

We refer to investment 'risk' as the probability that the value of an investment could fall and therefore your return is negative.

There are two types of risk categories associated with investments in a Fund. General risks are those which arise from participating as an investor in the market whereas principal risks are those risks which stem from the specific product design.

We set out below what we consider are the principal risks associated with investing in the Funds. Your financial adviser can explain these risks to you in more detail as well as tailor advice to suit your needs and objectives.

Before investing, you should carefully consider these risks which may adversely affect investment returns, and your ability to recover money invested in the Funds. Refer to the Prospectus for full information on the potential risks of investing in the Funds.

The principal risks of investing in the Funds are:

- Share market risk refers to changes in prices of securities in which a Fund invests that may result in loss of principal or large fluctuations in the value of a Unit within short periods of time. Factors that drive changes in prices include changing profitability of companies and industries, economic cycles, volume of share issuances, investor demand levels, business confidence and government central bank policies. This means that the value of your investment in a Fund may rise or fall, and performance may vary.
- Investment objective risk is the risk that your investment objectives will not be met by a Fund's choice of investments. One measure of risk in an investment is how much the returns vary from period to period. The greater the variance in returns the more likely that returns will differ from those expected over a given time period.
- Company specific risk is inherent in a particular company's performance due to factors that are pertinent to that company, the sector of the market to which the company belongs, or the share market generally. These factors may cause a company's securities to perform adversely and where a Fund has been exposed to that security, may reduce the value of your Units in a Fund.
- Concentration risk is the risk that poor performance in a group of securities common to a particular region, industry, or other grouping to which a Fund has material

exposure, will significantly affect the performance of a Fund. For example, if a Fund were to hold investments in a specific industry and there was a substantial economic downturn limited to that industry then there is the potential for an adverse effect on the performance of the Fund. Likewise a Fund may have a significant exposure to an individual security that falls in value.

- Manager risk refers to the risk that we will not achieve our performance objectives or fail to produce returns that compare favourably against our peers. Many factors can negatively impact returns from our security selection process including the loss of key investment management staff.
- Unit pricing or taxation errors risk if errors are made in the pricing of Units in a Fund, and these errors are not discovered or rectified, you may receive less on the sale of your Units than you are entitled to.
- Currency and Hedging risk is the risk that fluctuations in exchange rates between the New Zealand Dollar and foreign currencies may cause the value of a Fund's investments to decline significantly. As all Funds have exposure to Australian shares, Devon takes an active approach to currency Hedging and has in place a Hedging policy for the Funds. There is however also risk associated with currency Hedging itself, and if not implemented effectively or correctly, it may impact your returns. The cost of Hedging together with asset mix in a Fund may increase risk associated with currency as well as decrease risk.

For these reasons, it is reasonably foreseeable that you may not receive, in full, the value of your initial or, where made, subsequent, capital investment and any returns either on withdrawal of your investment or on termination of a Fund.

# Consequences of insolvency

Subject to any payment that is required to be made by you under the indemnity described under 'How much do I pay?' on page 9, in the unlikely event a Fund is declared insolvent you will not be required to pay any money in addition to the amount you have invested nor will you have any liability to the Fund, us or any other person.

If a Fund is wound up, the secured and general creditors of the Fund will rank ahead of you for repayment. You will be entitled to a proportionate share of assets of the Fund in accordance with your Unit Holding of the residual balance (if any) ranking equally with other Unit Holders. This sum may be less than your initial investment.

# Borrowing

The Funds have the power to borrow and give security over each Fund's assets not exceeding 20% of the Gross Asset Value of each Fund plus the net proceeds of the amount to be borrowed. Our current policy is that any borrowing will be for liquidity purposes rather than to leverage a Fund.

# Can the investment be altered?

# Alterations to the Trust Deed and Deed of Establishment

Together with the Trustee, we can alter the provisions of the Trust Deed and the Conditions of Establishment or Deeds of Establishment of the Funds if, in the opinion of the Trustee, the amendment is to correct an error or is of a technical nature or it is for the better management of the Fund or for the interests of the Fund or Unit Holders and is not likely to become prejudicial to the interests of Unit Holders generally. The Trust Deed, and Conditions of Establishment or Deeds of Establishment of the Funds can also be amended if it is authorised by Unit Holders by an extraordinary resolution or if it is needed as a consequence of a law change or to enable the Units to be listed on an exchange. The authorised investments in which a Fund can invest can also be altered if we agree with the Trustee that the alterations are in the interests of Unit Holders.

The Conditions of Establishment or Deeds of Establishment of the Funds and Trust Deed can also be varied by giving Unit Holders notice and following certain other procedural requirements in the Trust Deed.

The investment policy of each Fund can be changed by us with the Trustee's approval after giving you and the other existing Unit Holders at least 60 days' notice.

The investment objective and policy of each Fund can be varied by us in accordance with the Trust Deed. If we propose to alter the investment policy of a Fund in a way which may materially affect you and other existing Unit Holders, we must, prior to effecting the alteration, give you notice of the alteration.

Further information about alterations to the Trust Deed, Conditions of Establishment or Deeds of Establishment of the Funds can be found in the Prospectus for the Funds.

# Financial Markets Conduct Act 2013

The **FMCA** was enacted on 13 September 2013. Changes made by the FMCA mean that from 1 December 2014, new governance requirements and new disclosure requirements will begin to apply to all managed investment schemes (including the Funds), subject to a transitional period for existing schemes which ends on 1 December 2016. Existing schemes can choose an effective date when they opt in to the FMCA regime during the transitional period.

To opt in to the FMCA regime, Devon must be licensed, the Trust Deed must be amended to meet the new requirements, and the Funds Prospectus and Investment Statement will be replaced by a product disclosure statement and an online register of material information for members and potential members.

# Other alterations

You can add to your initial investment at any time, subject to the minimum additional investment amount (see 'How much do I pay?' on page 9).

Subject to our right to suspend withdrawals (as referred to in the 'How do I cash in my investment' section on page 16), you can withdraw all or part of your investment at any time, subject to providing us with written notice. We may change our policy on effecting withdrawals from the Funds. See 'How do I cash in my investment?' on page 16 for further information.

A minimum investment balance of NZ\$2,000 must be maintained in each Fund. If your investment falls below this minimum, we may request the Trustee to withdraw your holding with effect as at the expiry of our notice as if a withdrawal request had been received from you.

We will adjust your Units to reflect any PIE tax a Fund pays or any tax credits payable in respect of you. See the taxation section under 'What returns will I get?' on page 12 for further information.

If you want to increase, decrease or suspend your direct debit for regular contributions, contact the Registrar in writing. Please note, the current minimum contribution for a regular savings plan is NZ\$100 per quarter. The minimum contribution amount can be increased at any time by us, with the approval of the Trustee.

We may determine at any time, and at our discretion, that no further Units will be issued in a Fund.

We may notify the Trustee in writing that a Fund is to be terminated at any time after the commencement of a Fund. Three months after receipt of the notice by the Trustee, the Fund will terminate unless we reach an agreement with the Trustee to do otherwise.

If not terminated earlier, each Fund will terminate 80 years less one day from its date of establishment.

# How do I cash in my investment?

# Making withdrawals

You have the right to withdraw your investment by giving us written notice. This right is subject to the suspension and deferral rights described under the heading – 'Suspending withdrawals'.

We may meet requests for withdrawals by the Trustee redeeming the Units from a Fund's assets.

A request for withdrawal must be for at least NZ\$2,000, so long as you maintain a minimum account balance of NZ\$2,000 (or you withdraw all your Units). We may approve a withdrawal request made in writing or in any other form acceptable to us. The request must be signed by the authorised signatories of the account, state the holder number, the number of Units to be withdrawn and details of the bank account, in your name, into which funds should be paid.

#### How to withdraw

To withdraw, write to the address below stating the number of Units you wish to withdraw and from which Fund you would like to withdraw those Units (where you are a Unit Holder in more than one Fund), your Unit Holder number and details of the bank account in your name to which you want the funds paid. These instructions must be signed by all the authorised signatories of the account.

We will not pay proceeds of a withdrawal in cash or to a third party bank account.

Devon Funds Management Limited c/o MMC Fund Administration P O Box 106 039 Auckland City 1143

# Withdrawal price

Withdrawal requests will usually be processed each business day in Auckland.

We calculate the Unit Price of a Unit on withdrawal by:

- establishing the value of a Fund based on the value of its net assets, which includes undistributed income (after fees and expenses)
- dividing the value of the Fund by the number of Units on issue, and
- rounding the amount to the nearest 1/100th of a cent, if necessary.

# How and when we pay you

The withdrawal value of the Units being withdrawn will be paid to you, after adjustment (if any) for any tax payable in relation to the Units being withdrawn, by direct credit into the bank account nominated by you, within 30 business days from the date your withdrawal request is received. However, in certain cases we can suspend or defer payments.

# Suspending withdrawals

If we consider the withdrawal of Units in a Fund is not practical or may be materially prejudicial to the general interests of all Unit Holders or if it is not desirable for the protection of a Fund, then we can suspend withdrawals for up to 90 days or any longer period approved by the Trustee.

Where withdrawals of Units are suspended or deferred, the withdrawal price is calculated on the date the Units are redeemed.

#### **Transfer**

You are entitled to sell all or part of your Unit Holding to another person using a transfer form which you can obtain from us. The transfer form must be signed by both parties, with the required forms of identification and does not take effect until the transferee is entered on the register. In our opinion there is no established secondary market for such sales. The provisions regarding minimum Unit Holdings apply. Transfers cannot be made to infants or persons of unsound mind. The Registrar may decline transfers in some circumstances. PIE tax may be payable as if the transfer was a withdrawal.

## **Termination**

Refer to 'Can the investment be altered?' on page 15 for how a Fund can be terminated.

#### Unclaimed monies

If you do not claim any monies payable to you after the redemption of Units for a period of not less than two years, upon giving written notice to you, those monies may be forfeited to the Fund you were a Unit Holder of. A person subsequently establishing ownership will be paid the amount forfeited without interest.

# Compulsory withdrawal

A minimum investment balance of NZ\$2,000 must be maintained in each Fund. If your investment falls below this minimum, we may request the Trustee to withdraw your holding with effect as at the expiry of our notice as if a withdrawal request had been received by you.

# Who do I contact with inquiries about my investment?

For all enquiries, contact your adviser or us on 0800 944 049, +649 9253990 or at the following address:

Devon Funds Management Limited Level 10, Rabobank Tower 2 Commerce Street, Auckland 1010

PO Box 105 609 Auckland 1143

Telephone: 0800 944 049 (free call) or +649 9253990

Email: admin@devonfunds.co.nz

Further information and daily Unit Prices can be found on our

website: www.devonfunds.co.nz

# Is there anyone to whom I can complain if I have problems with the investment?

In the first instance, complaints should be made either by telephoning or writing to:

Attn: Managing Director

Devon Funds Management Limited Level 10, Rabobank Tower 2 Commerce Street Auckland 1010

PO Box 105 609 Auckland 1143

Telephone: 0800 944 049 (free call) or +649 9253990

Email: admin@devonfunds.co.nz

If you believe your complaint has not been resolved after speaking with us, you can then direct it to:

Attn: Business Manager - Corporate Trust

Trustees Executors Limited

Level 7

51 Shortland Street

Auckland

PO Box 4197 Shortland Street Auckland 1140

Telephone: +649 308 7100 Facsimile: +649 308 7101

We are a member of the Insurance and Financial Services Ombudsman Scheme (**IFSO Scheme**) and the Trustee is a member of Financial Services Complaints Limited (**FSCL**) both of which are independent dispute resolution schemes approved by the Ministry of Consumer Affairs.

If you have made a complaint to us and the complaint cannot be resolved, then you may refer it to the IFSO Scheme subject to certain conditions being met at:

Office of the IFSO

Level 11, Classic House, 15-17 Murphy Street

PO Box 10-845 Wellington 6143

Telephone: +64 (04) 499 7612 Freephone: 0800 888 202 Facsimile: +64 (04) 499 7614

Further information about referring a complaint to the IFSO scheme can be found at **www.ifso.nz** 

If you have made a complaint to the Trustee and it has not been resolved within 40 days or if you are dissatisfied with the proposed resolution, you can refer it to FSCL at:

FSCL

4th Floor, 101 Lambton Quay

Wellington

PO Box 5967 Lambton Quay Wellington 6145

Telephone: +64 (04) 472 3725 Freephone: 0800 347 257 Facsimile: +64 (04) 472 3728

Further information about referring a complaint to FSCL can be found at **www.fscl.org.nz** 

Note that different procedures apply with referring a complaint to the IFSO Scheme and FSCL. Full details can be obtained at their respective websites.

# What other information can I obtain about this investment?

# **Prospectus**

Further information about us and the Funds is contained in the Prospectus and financial statements for the Funds. Copies of the Prospectus and financial statements may be obtained at no charge from:

# The manager

Devon Funds Management Limited Level 10, Rabobank Tower 2 Commerce Street, Auckland 1010

PO Box 105 609 Auckland 1143

Telephone: 0800 944 049 (free call) or +649 9253990

Email: admin@devonfunds.co.nz

# Annual report

Copies of the Funds' annual report including financial statements will be available at no charge from us, and will be sent to you annually.

# Trust Deed

The Trust Deed and Conditions of Establishment or Deeds of Establishment of the Funds may be inspected free of charge at the business offices of:

Devon Funds Management Limited Level 10, Rabobank Tower 2 Commerce Street, Auckland 1010

PO Box 105 609 Auckland 1143

Telephone: 0800 944 049 (free call) or +649 9253990

Email: admin@devonfunds.co.nz

The Prospectus, financial statements, Trust Deed and Conditions of Establishment or Deeds of Establishment setting out the information concerning the Funds required under the Unit Trusts Act 1960 are filed on a public register at the Companies Office of the Ministry of Economic Development. Those documents are available for public inspection by searching each of the Funds and/or our name, 'Devon Funds Management Limited' on the Companies Office website, www.companies.govt.nz.

All of these documents, together with the most recent investment statement and annual report, are available free of charge on request from us at our offices or by calling 0800 944 049 or +649 9253990.

# Regular reporting

As a Unit Holder in the Funds, you will receive the following:

- distribution statements (if a distribution was made) outlining details of the distribution
- a copy of the audited financial statements of the Funds together with a summary of any amendments to the Trust Deed and Conditions of Establishment or Deeds of Establishment, sent annually
- six-monthly Unit Holder statements, and
- an annual tax statement outlining your investment as at 31 March of each year.

# On request information

In addition to the information listed above, you can also request the following information free of charge:

- current Unit Price
- your transaction history
- number of Units you hold
- dollar value of your investment
- details of your income distributions (if a distribution was made), and
- Unit Holder statement.

The above information is available by contacting us below:

Devon Funds Management Limited Level 10, Rabobank Tower 2 Commerce Street, Auckland 1010

PO Box 105 609 Auckland 1143

Telephone: 0800 944 049 (free call) or +649 9253990

Email: admin@devonfunds.co.nz

Please have your Unit Holder number ready at the time of the calll.

# Glossary

Alpha Fund	means the Devon Alpha Fund.
Australian Fund	means the Devon Australian Fund.
Benchmark	means the standard against which the performance of the Fund is measured.
<b>Business Day</b>	means any day when both banks and NZX Limited are open for business in Auckland.
Conditions of Establishment	means the conditions of establishment supplementary to the Trust Deed establishing the Trans-Tasman Fund dated 10 September 1998 as amended by the consolidated Trust Deed dated 12 March 2010.
Deeds of Establishment	means:  • the deed of establishment dated 13 May 2010 between Devon Funds Management Limited and the Trustee establishing the Devon Alpha Fund;
	<ul> <li>the deed of establishment dated 4 August 2010 between Devon Funds Management Limited and the Trustee establishing the Devon Australian Fund; and</li> </ul>
	<ul> <li>the deed of establishment dated 27 November 2012 between Devon Funds Management Limited and the Trustee establishing the Devon Dividend Yield Fund.</li> </ul>
Devon Funds Management Limited	means the manager of the Funds referred to in the Investment Statement as Devon, we, our or us.
Devon Funds Group	means Devon Funds Group Limited, Devon Funds Management Limited and their related entities.
Devon, we, us, our	means Devon Funds Management Limited.
Dividend Yield	means how much a company we invest in pays out in dividends relative to its share price.
Dividend Yield Fund	means the Devon Dividend Yield Fund.
FMCA	means the Financial Markets Conduct Act 2013.
Fund or Funds	means the Devon Alpha Fund, the Devon Australian Fund, the Devon Trans-Tasman Fund and the Devon Dividend Yield Fund.
Gross Asset Value	means the aggregate of the investments and other assets of the Fund determined by us before deducting liabilities and charges.
GST	means goods and services tax.
Hedging	means making an investment to reduce the risk of adverse price movements in an asset.
IRD	means the Inland Revenue Department.
IRD number	means the unique identification number assigned to you from IRD.
Long Term	means a period of five years or longer.
MMC Limited	means MMC Limited, also referred to in this Investment Statement as the registrar and administration manager of the Funds.

# **Net Asset Value** means the sum of:

- investments listed on a stock exchange valued by reference to quotations and sale prices on such exchange, and
- investments made in units in a unit trust or other form of pooled investment fund, at the current price of the units, or such other current value that we determine with the prior approval of the Trustee, and
- investments and any other assets of the Fund not listed on a stock exchange valued at the current fair market value by reference to the most recent material sales valuations or other information we consider appropriate, and
- income accruing from investments or a proper proportion thereof relative to the business day in which
  income is being determined to the extent such income is not included in the previous parts of this
  definition, and
- any other amount which in our opinion should be included in such aggregate for the purposes of
  making an equitable and reasonable determination of the Net Asset Value of the Fund having regard
  to generally accepted accounting standards and principles current at that time,

#### Less the sum of:

- all liabilities of the Fund, excluding Unit Holders' funds and excluding any provision for PIE tax.
   Contingent liabilities are not included as liabilities. We determine an allowance should be properly made for them, and all costs, charges and other amounts incurred in holding the investments in the Fund, and
- the amount of any money held by us or the Trustee in respect of applications for Units that have not been accepted by us, and
- any other amount which in our opinion should be included for the purpose of making an equitable determination of liabilities.

PIE	means a Portfolio Investment Entity as defined in the Income Tax Act 2007.
PIR	means Prescribed Investor Rate.
Prospectus	means the current registered prospectus for the Devon Alpha Fund, the Devon Australian Fund, the Devon Trans-Tasman Fund and the Devon Dividend Yield Fund.
Real Terms	means the return on an investment adjusted for changes in inflation.
Trans-Tasman Fund	means the Devon Trans-Tasman Fund.
Trust Deed	means the consolidated Trust Deed dated 12 March 2010 entered into by us and the Trustee establishing the Devon Funds Management Unit Trusts.
Trustee	means Trustees Executors Limited.
Unit	means a Unit in a Fund. A Unit entitles you to an equal interest in that Fund.
Unit Price	means the Net Asset Value of a Fund divided by the number of Units on issue.
Unit Holder	means you or another investor.
Unit Holding	means your investment, being Units of the unit trust that you subscribe for or buy.
you, your	means you, or another investor.

# How to complete the Application Form

If you need help with understanding the application process or the documents you need to provide, please contact us on **0800 944 049** (free call) or **+649 9253990** or by email at admin@devonfunds.co.nz

## Investment instructions

The Anti-Money Laundering and Countering Financing of Terrorism Act 2009 (**AML/CFT Act**) came into force on 30 June 2013. The following application forms and requests for documentation comply with the requirements in the AML/CFT Act, however in certain circumstances we may need to collect extra information from you and anyone who is acting on your behalf for the purposes of the AML/CFT Act.

The Parliament of New Zealand enacted the AML/CFT Act 2009 for the purposes:

- a) to detect and deter money laundering and the financing of terrorism; and
- b) to maintain and enhance New Zealand's international reputation; and
- c) to contribute to public confidence in the financial system.

The AML/CFT Act applies to banks and most financial institutions, and it is essential that we comply. Sometimes this may mean that we won't be able to complete your investment instructions or meet your needs until all of the necessary information is obtained. We are committed to protecting the privacy of your information and we will continue to ensure all identity and other personal information you provide will be used and managed in accordance with the Privacy Act 1993.

If you have any questions or concerns in respect of the requirements under the AML/CFT Act please feel free to contact us.

# Lump Sum

If you are an existing client, please supply your account name and Unit Holder number as a reference when crediting funds.

To invest, complete, sign and return the application form attached to this Investment Statement. You can pay by:

- Personal Cheque made out to 'T.E.A Custodians Limited O/A Devon Funds Management Limited' and crossed 'Not Transferable'.
- If it is not a personal cheque from a NZ registered bank we may have additional identification requirements.

- Direct credit (from a New Zealand registered bank only) to the following account:
- 02-0192-0455631-00 in the name of 'T.E.A Custodians Limited O/A Devon Funds Management Limited'.
- We will not be held liable for insufficiently referenced payments.
- Cash will not be accepted.

# Regular Contributions

Please complete the application form and direct debit form. The initial contribution should be entered as the Lump Sum, with subsequent contributions entered as regular contributions. The NZ\$2,000 minimum applies for the initial contribution and NZ\$100 minimum per quarter for subsequent regular payments.

# Please post your completed application form and your cheque (if paying by cheque) to:

Devon Funds Management Limited c/o MMC Fund Administration P O Box 106 039 Auckland City 1143

#### Identification

We are required to verify your identity and your address by law.

If you are over 18 years, we will need certified photocopies of acceptable forms of identification to verify your identity which will include:

- Current New Zealand passport; OR
- Current international passport; OR
- New Zealand firearms licence; OR
- New Zealand driver's licence or international driver's permit PLUS one of the following:
  - » New Zealand birth certificate; OR
  - » Overseas birth certificate; OR
  - » New Zealand certificate of citizenship; OR
  - » Certificate of citizenship issued by a foreign Government: OR
  - » Current credit card, debit card, or eftpos card signed by you and issued by a registered New Zealand bank; OR
  - » A bank statement issued by a registered New Zealand bank dated within the previous 12 months.

# Address verification

To verify your address, certified photocopies of acceptable documents which set out your name and current address and are dated within the previous three months include:

- Power or home phone bill; OR
- Rates bill; OR
- Bank account statements; OR
- IRD statements; OR
- Car registration documents.

## Identification of a minor

If you are under 18 years of age, we will require identity verification for both you and your parent(s)/guardian(s).

If you are aged 15 or under, both parents/all legal guardians will be required to sign the Application Form on your behalf and provide proof of their identity. You will also be required to provide proof of your identity. This means you will need to provide a certified photocopy of documents that contain the following information:

- Your identity and address. This document must set out the minor's name and current address and be dated within the previous six months (for example a bank statement);
   AND
- Both of your parents/all of your guardians' identities and addresses. These documents must set out your parents'/ guardians' names and current address(es) and be dated within the previous six months and could include:
  - » Bank statement; OR
  - » Power or home phone bill; OR
  - » Rates bill; OR
  - » IRD statement; OR
  - » Car registration documents.
- PLUS proof of guardianship which can include:
  - » Your birth certificate; OR
  - » Guardianship order; OR
  - » Deceased parents' death certificate and a will appointing these people as your guardian; OR
  - » If all of the above is not possible, a statutory declaration confirming that these people are your guardians.

If you are aged 16 or 17 years, your will be required to sign the Application Form and provide proof of your identity and address. One parent/guardian will also be required to sign the Application Form and provide proof of identity and address. If you are aged 16 or 17 years and you are married, in a de facto relationship or a civil union, then you will be required to sign the Application Form. We do not need your parent/guardian to provide identification or to sign the Application Form, but we will need you to provide a copy of your marriage or civil union licence (or proof of the de facto relationship).

# Certification of documents

We will accept photocopied documents certified by someone who is over 16 years of ages and is one of the following:

- Commonwealth representative (as defined in the Oaths and Declarations Act 1957); OR
- An employee of the Police who holds the office of constable (as defined in section 4 of the Policing Act 2008); OR
- Justice of the peace; OR
- Registered medical doctor; OR
- Kaumātua; OR
- Registered teacher; OR
- Minister of religion; OR
- Lawyer (as defined in the Lawyers and Conveyancers Act 2006); OR
- Notary public; OR
- New Zealand Honorary consul; OR
- Member of Parliament; OR
- Chartered accountant (within the meaning of section 19 of the New Zealand Institute of Chartered Accountants Act 1996).

The person certifying your document must not be:

- related to you; for example, your parent, child, brother, sister, aunt, uncle or cousin; OR
- your spouse or partner; OR
- a person who lives at the same address as you.

If sufficient identification is not provided your application will be rejected and your payment returned. Payments returned to investors will not be eligible to accrue any interest.

# Distribution instructions

Please mark the distribution method. If no choice is made, distributions will be automatically re-invested.

Your bank account and branch number may be found on your bank statement.

Investor	Complete
Individual	Form 1
Trusts	Form 1 and Form 2
Companies, Sole Traders, Partnerships, Limited Partnerships and Co-Operatives	Form 1 and Form 3

# Application Form checklist

Have you:		Company Account			
	Completed all of your contact details.		Bank encoded deposit slip, bank statement or		
	Provided your bank account details if you nominated to receive your distributions direct to your bank account.		confirmation from your bank verifying the account name and number.		
	Signed and dated the signature declaration section.		Certified forms of identification and address verification for each Company Director/Authorised Representative.		
Ш	If paying by personal cheque, included your cheque crossed 'Not Transferable' made payable to:		Copy of authority to act.		
	T.E.A. Custodians Limited O/A Devon Funds		Copy of the Certificate of Incorporation.		
	Management.  If paying by direct credit, please send funds		Copy of resident withholding tax exemption certificate		
Ш	electronically to: TEA Custodians Ltd O/A		(if applicable).		
	Devon Funds Management account number 02-0192-0455631-00	Ш	Completed Form 1 and Form 3.		
	Completed your Prescribed Investor Rate	Par	tnership Account		
	Provided your proof of identification together with other documentation as outlined below.		Bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.		
	cumentation checklist se use this checklist to ensure you provide the correct		Certified forms of identification and address verification for Partner.		
docu	mentation with your application form. Refer to 'How to		Original certified copy of Partnership Deed.		
	blete the application form' on page 22 for acceptable s of identification.		Copy of resident withholding tax exemption certificate (if applicable).		
Indi	vidual or Joint Account		Completed Form 1 and Form 3.		
	Bank encoded deposit slip, bank statement or confirmation from your bank verifying the account	Tru	st Account		
	name and number.		Bank encoded deposit slip, bank statement or		
	name and number.  Certified forms of identification and address verification for each applicant.		Bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.		
	Certified forms of identification and address verification		confirmation from your bank verifying the account		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate (if applicable).		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate (if applicable).		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate (if applicable).  Original certified copy of Trust Deed.		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate (if applicable).		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate (if applicable).  Original certified copy of Trust Deed.  Completed Form 1 and Form 2.  ate Account  Bank encoded deposit slip, bank statement or		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate (if applicable).	□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate (if applicable).  Original certified copy of Trust Deed.  Completed Form 1 and Form 2.		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate (if applicable).		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate (if applicable).  Original certified copy of Trust Deed.  Completed Form 1 and Form 2.  ate Account  Bank encoded deposit slip, bank statement or confirmation from your bank verifying the account		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate (if applicable).		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate (if applicable).  Original certified copy of Trust Deed.  Completed Form 1 and Form 2.  ate Account  Bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification		
	Certified forms of identification and address verification for each applicant.  Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).  Copy of resident withholding tax exemption certificate (if applicable).		confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each Trustee.  Copy of resident withholding tax exemption certificate (if applicable).  Original certified copy of Trust Deed.  Completed Form 1 and Form 2.  ate Account  Bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.  Certified forms of identification and address verification for each executor.		



# **Devon Funds**Application All Applicants Form 1

(FORM 1: PAGE 1 OF 3)

Need assistance? Free call 0800 944 049

, 1991100110117	TOPROGRES TOTTE	(I OHIVI I. I AGE I OI O	,	, can 0000 544 045
This is an application to i	SILIUIG IUITIN SUITI IITVESITTIGIT	Regular investment amount	Regular i	nvestment e
Devon Alpha Fund	Fund unavailable to new application	S.		
Devon Australian Fun	d \$	\$	20	MM
Devon Dividend Yield	Fund \$	\$	20	MM YYYY
Devon Trans-Tasman	Fund \$	\$	20	MM YYYY
Existing Devon Customer	No Yes (Please provide your investor	number)		,
1. Investor details				
COMPANY NAME				(Please complete Form 3)
Company IDD number	(Please list names of Directors in Form 3)	PIR Rate (Please tick one)	0% 10.5%	17.50/
Company IRD number		FIN NOTE (Flease lick vile)	0% 10.5%	17.5% 28%
TRUST NAME	(Please list names of Trustees in Form 2)			(Please complete Form 2)
Trust IRD number		PIR Rate (Please tick one)	0% 10.5%	17.5% 28%
Is the Trust or Company a registered US tax entity?	No Yes If yes please provide the US identification number (T			
Does the entity have any US controling persons?	No Yes (If yes, details of the US cont	rolling person must be provided i	n Form 2 and/or 3)	
Companies, Sole Traders, Pa	rtnerships, Limited Partnerships, Co-Operatives and	d Trusts please go to Form 1 se	ection 2.	
INDIVIDUAL 1		Re	sidential Address	
Title	First names			
Surname				
Please include any aliases / maiden names				
Date of birth	DD/MM/YYYY Place of Birth:	Country of Residence		
IRD number		Occupation		
PIR Rate (Please tick one)	10.5% 17.5% 28% Are you a or Tax	JS Citizen No Yes	If yes, please pro Social Security Numb	ovide your per (SSN):
Home phone	( ) Work phone	( )	Mobile phone	(==::,)
Email address		a	Evidence of identity nd address provided	(Please refer to page 22 for our requirements)
INDIVIDUAL 2		Po	sidential Address	
Title	First names	THE	Sideriliai Address	
Surname	The name			
Please include any				
aliases / maiden names	Place of	Country of Docidence		
Date of birth	Birth:	Country of Residence		
IRD number	10.5% 17.5% 29% Are you a	Occupation US Citizen	If yes, please pro	ovide your
PIR Rate (Please tick one)	10.5 % 17.5 % 28 % or Tax	Resident? No res	Social Security Numb	per (SSN):
Home phone	( ) Work phone	( )	Mobile phone	(Please refer to peac 22
Email address		a	Evidence of identity nd address provided	(Please refer to page 22 for our requirements)

(FORM 1: PAGE 2 OF 3)

1. Investor details	(continued)
INDIVIDUAL 3	Residential Address
Title	First names
Surname	
Please include any aliases / maiden names	
Date of birth	DD/MM/YYYY Place of Country of Residence
IRD number	Birth: Occupation
PIR Rate (Please tick one)	10 Fe/ 17 Fe/ 200/ Are you a US Citizen No. 17 Year If yes, please provide your
Home phone	10.5% 17.5% 25% or Tax Resident? No Social Security Number (SSN):  ( ) Work phone ( ) Mobile phone
Email address	Evidence of identity and address provided (Please refer to page 22 for our requirements)
Email address	and address provided for our requirements)
O Dootel address	
2. Postal address	
	address for service is through your advisor.
Name	
Postal address	
	Postcode
Home phone	( ) Work phone ( ) Mobile phone
Email address	
	NB: By signing this application you agree to receive all communication from Devon Funds via email  Please tick if you would like to receive communications via the post instead of email
3. Advisor details	
Name	
Company	
Postal address	
	Postcode
Work phone	( ) Mobile phone
Email address	
4. Distribution inst	ructions
	Reinvest distributions in additional units <b>OR</b> Direct credit to account below
Name of	
financial institution Address of	
financial institution	Postcode
	New Zealand  NB: Distributions can only be paid to a New Zealand bank account
Account name with	A/C>
financial institution Account number	

Application All A	Applicants Form 1	(FORM 1: PAGE 3 OF
5. Authorised Perso	on / Investment on behalf of a minor	
		Physical Address
Title	First names	
Surname		
Date of birth	DD/MM/YYYY	
Relationship to Applicant	Count	ry of Residence
IRD number	PIR Rate (i	Please tick one) 10.5% 17.5% 28%
Company name (if applicable)	Cc	ompany number (if applicable)
Home phone	( ) Work phone ( )	Mobile phone
Email address		Evidence of Identity provided (Please refer to page 22 for our requirements)
Signature of authorised person	SIGN HERE	Date signed DD/MM/YYYY
The Privacy Act		
provide in the future. The person Manager to arrange and manage of any entity to which information Incorrect, you have the right to heat Muthority is provided (in the case	nal information you have supplied may be used by the Manager a e your investment, and to contact you in relation to your investme on has been disclosed. You have the right to access all personal in have it corrected. You acknowledge that you are authorised to pro	of the application and any subsequent personal information which you may not the Trustee (and related entities thereof) for the purposes of enabling them. The manager will provide you (on request) with the name and address information held about you by the Manager. If any of the information is evide personal information on behalf of the applicant and evidence of this licant). You agree that your/each of your names and addresses may be useful the Fund and other products and services.
6. Declarations		
outlined above in relation to the nvests in shares, the value of m deducted from my/our investme /We declare that the informatio	Privacy Act and the supply of personal information. I/We underst by/our investment is liable to fluctuations and may rise and fall frownt. This Investment Statement and the offer of securities has been provided on this document is true and accurate . I/We understate.	d by the terms and conditions of the Trust Deed. I/We agree to the terms and that the Fund is a vehicle for long term investment and as the Fund om time to time. I/We understand the manner in which the fees will be an made to me/us in New Zealand.  and and authorise Devon Funds Management Limited to disclose personal with requests from regulatory authorities or as otherwise required by law.

1/We understand and acknowledge that Devon may be required to obtain further information from me for the purposes of disclosure for FATCA compliance. This does not affect your statutory rights as per the privacy statement contained within application form 1 in the Devon Funds Investment Statement.

If I/We are signing as a trustee, we warrant that, at the time of signing, I/We are authorised under the relevant Tust Deed to provide the requested information. I/We will provide Devon Funds Management Ltd with further information if there is a change in circumstances which renders the above certification incorrect or unreliable.

For the purpose of verifying my identity, I consent to the personal information that I have provided being used with (and, where necessary, disclosed to) the following sources: (1) the NZTA for the purpose of checking the MOTO database; (2) the Department of Internal Affairs for the purpose of checking the Passport database; (3) Land Information New Zealand; (4) the Companies Office; (5) Centrix Group Limited (and I authorise Centrix to use any information that they hold in their credit reporting bureau about me to compare the information that I have provided); and (6) the White Pages.

Signature of applicant, trustee or director	Date signed	
Signature of applicant, trustee or director	Date signed	
Signature of applicant, trustee or director	Date signed	
Signature of applicant, trustee or director	Date signed	
Signature of applicant, trustee or director	Date signed	
Signature of applicant, trustee or director	Date signed	

Devon Funds Management Ltd c/o MMc Fund Administration Limited, P O Box 106 039, Auckland City 1143

Trusts, please complete Form 2 accompanying this application.

# **Devon Funds**Trust Certificate Form 2

(FORM 2: PAGE 1 OF 3)

Need assistance? Free call 0800 944 049

**Trustee details** Full name of Trust Address of Trust Postcode Country where Trust was established Type of Trust (eg. family, unit, charitable, estate) Date of establishment Work phone Mobile phone (Please refer to page 22 for our requirements) Evidence of identity Email address and address provided Please provide details of the major source(s) of funds used for this investments (eg. business activity, personal employment, financial investments, inheritance or gift): inherited family wealth accumulated business earnings funds from sale of property other (please describe) Trustees and beneficial ownership **INDIVIDUAL 1** Residential Address Title First names Surname Please include any Country of Residence aliases / maiden names Place of Date of birth Occupation Birth: (Please tick one) Independent Effective Beneficial IRD number Trustee control owner Are you a US Citizen If yes, please provide your Social Security Number (SSN): PIR Rate (Please tick one) 10.5% 17.5% 28% No or Tax Resident? Home phone ) Work phone ( ) Mobile phone Evidence of identity (Please refer to page 22 for our requirements) Email address and address provided **INDIVIDUAL 2** Residential Address Title First names Surname Please include any Country of Residence aliases / maiden names Place of Date of birth Occupation Birth: (Please tick one) Independent Effective Beneficial IRD number Trustee control owner Are you a US Citizen If yes, please provide your Social Security Number (SSN): PIR Rate (Please tick one) 10.5% 17.5% No Yes or Tax Resident? Home phone Work phone Mobile phone ) Evidence of identity (Please refer to page 22 for our requirements) Email address and address provided

# Trust Certificate Form 2

(FORM 2: PAGE 2 OF 3)

#### Trustees and beneficial ownership continued **INDIVIDUAL 3** Residential Address Title First names Surname Please include any Country of Residence aliases / maiden names Place of Date of birth Occupation Birth (Please tick one) Independent Effective Beneficial IRD number control owner If yes, please provide your Social Security Number (SSN): Are you a US Citizen PIR Rate (Please tick one) 10.5% 17.5% 28% No Yes or Tax Resident? Home phone Work phone Mobile phone Evidence of identity (Please refer to page 22 Email address and address provided for our requirements) **INDIVIDUAL 4** Residential Address Title First names Surname Please include any Country of Residence aliases / maiden names Place of Date of birth Occupation Birth: Independent Effective Beneficial IRD number (Please tick one) Trustee control owner Are you a US Citizen If yes, please provide your 10.5% 28% PIR Rate (Please tick one) No Yes or Tax Resident? Social Security Number (SSN): Home phone ) Work phone Mobile phone (Please refer to page 22 for our requirements) Evidence of identity Email address and address provided **INDIVIDUAL 5** Residential Address Title First names Surname Please include any Country of Residence aliases / maiden names Place of Date of birth Occupation Birth: Independent Effective Beneficial IRD number (Please tick one) Trustee control owner Are you a US Citizen If yes, please provide your 10.5% PIR Rate (Please tick one) No Yes or Tax Resident? Social Security Number (SSN): Home phone ) Work phone Mobile phone Evidence of identity (Please refer to page 22 for our requirements) Email address and address provided **INDIVIDUAL 6** Residential Address Title First names Surname Please include any Country of Residence aliases / maiden names Place of Date of birth Occupation Birth: (Please tick one) Independent Beneficial Effective IRD number control owner If yes, please provide your Social Security Number (SSN): Are you a US Citizen PIR Rate (Please tick one) 10.5% 28% No Yes or Tax Resident? Home phone ) Work phone Mobile phone Evidence of identity (Please refer to page 22 Email address and address provided for our requirements)

1 August 2015

# Trust Certificate Form 2

(FORM 2: PAGE 3 OF 3)

FATCA State	us						
Please indicate below, the option that best describes the entity's FATCA status. (A normal NZ Family Trust, not registered for FATCA, would tick "Other")							
New Zealan Institution	d Financial	Partner Jurisdiction Financial Institution	Participating Fore Financial Instituti		A Deemed Compliant Foreign Financial Institution		
Active Non- Foreign Enti		Passive Non-Financial Foreign Entity	Exempt Beneficia	al Owner (	Other includes family trusts)		
GIIN Number (i	f applicable):						
Declaration	l.						
named Trustees is to apply to invest in pursuant to the about Trustee(s) in appro <b>Deed</b> Where there and forward a new binding on the Trus The Application Fo	a current and validly app n the Fund/s and to ente ove mentioned Trust Dee ving any transactions hav is any alteration to the Tr r Trustee Certificate with tees, and the terms and orm, Trust Certificate and	cointed Trustee of the Trust and the rinto any related documentation. 3 d have been passed or given to enaive acted in compliance with the dutustee(s) named above or any chang required identification documenta conditions of investing in the Fund/s	ere are no other trustee(s) of t B. Trustee Resolutions All trustee Resolutions All trustees to invest in the trustee of the trustee of the trustee of the trust Deed or any trustion. 6. Validity of Transact of the trusteed of the trustee of the trustee of the trusteed of the trustee of trustee of the trustee of trustee	the Trust. 2. Power to Traustee resolutions and appine Fund/s on behalf of the at law. 5. Alteration to Tratee power the Trustee(s) with instructions. The investment instructions against the Trustees. 8. No Investment instructions.	Current Trustees Each of the above ansact The Trustees have the power rovals required by law and necessary trustes. 4. Trustee Compliance The rustees, Trustee Power and Trust will notify Devon in writing immediately uctions provided by the Trustees are ustees. 7. Execution of Documents realidity There are no circumstances,		
Signature of 1st trustee	SIGN HERE	Date signed	Signature of 2nd trustee	SIGN HERE	Date signed		
Signature of 3rd trustee		Date signed  DD/MM/YYYY	Signature of 4th trustee		Date signed  DD/MM/YYYY		
Signature of 5th trustee		Date signed	Signature of 6th trustee		Date signed DD/MM/YYYY		
		your cheque (if paying by cheque) and Administration Limited, P O Box 106 0		:			

# **Devon Funds**

Companies, Sole Traders, Partnerships, Limited Partnerships

Need assistance?

And Co-operatives Form 3 (FORM 3: PAGE 1 OF 3)

Free call 0800 944 049

Details			
1. Name of entity			
2. Trading name (if different)			
3. Company number (if applicable)			
4. Is the company:		A company that is listed on an exchange registered under Part 2B of the Securities Market Act 198	88*
		A government department named in Schedule 1 of the State Sector Act 1988*	
		A local authority as defined in Section 5 of the local <i>Government Act 2002*</i>	
		The New Zealand Police*	
		The New Zealand Security Intelligence Service*	
		No	
	If you	ticked YES to any of the above please go to question 12. ticked NO, please go to question 5. porting documentation required.	
5. Principle business a	.ddress	3	
Postal address			
		Po	ostcode
Registered office (if different)			
		Po	ostcode
6. Phone (	)	7. Email	
8. Date of establishme	nt	DD/MM/YYYY 9. Jurisdiction of establishment	
10. Entities business a	ınd indu	ustry of operation (please be as specific as possible)	
	de detai	for holding personal assets and does not have nominee shareholders or shares in bearer form.  ails of the major source(s) of funds used for this investments:  funds from sale of property	Yes No other (please describe)
including Directors,	, Pärtne	ease include any person with a direct or indirect ownership of greater than 25% AND/OR any effectiverships etc.)  Residential Address	
INDIVIDUA T	itle	First names	1
Surna		The name	
Please include a	any	Country of Residence	
aliases / maiden nan Date of bi		Place of Occupation	
IRD numl		DIIIII	Effective Beneficial
PIR Rate (Please tick			control owner ase provide your v Number (SSN):
Home pho		or lax Resident? Social Security  Work phone ( ) Mobile phor	
Email addre		Evidence of identitiand address provide	ty (Please refer to page 22

# Companies, Sole Traders, Partnerships, Limited Partnerships and Co-operatives Form 3

(FORM 3: PAGE 2 OF 3)

INDIVIDUAL 2	Residential Address
Title	First names
Surname	
Please include any aliases / maiden names	Country of Residence
Date of birth	Place of Birth: Occupation
IRD number	(Please tick one) Director Effective control owner
PIR Rate (Please tick one)	10.5% 17.5% 28% Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):
Home phone	( ) Work phone ( ) Mobile phone
Email address	Evidence of identity (Please refer to page 22 and address provided for our requirements)
INDIVIDUAL 3	Residential Address
Title	First names
Surname	
Please include any aliases / maiden names	Country of Residence
Date of birth	DD/MM/YYYY Place of Birth: Occupation
IRD number	
PIR Rate (Please tick one)	10.5% 17.5% 28% Are you a US Citizen or Tax Resident? No Yes Social Security Number (SSN):
Home phone	( ) Work phone ( ) Mobile phone
Email address	Evidence of identity (Please refer to page 22 and address provided for our requirements)
INDIVIDUAL 4	Residential Address
Title	First names
Surname	
Please include any aliases / maiden names	Country of Residence
Date of birth	Place of Occupation
IRD number	Birth: Coccapation   Coccapati
PIR Rate (Please tick one)	10.5% 17.5% 28% Are you a US Citizen or Tax Resident? No Yes Social Security Number (SSN):
Home phone	( ) Work phone ( ) Mobile phone
Email address	Evidence of identity (Please refer to page 22 and address provided for our requirements)
INDIVIDUAL 5	Residential Address
Title	First names
Surname	
Please include any aliases / maiden names	Country of Residence
Date of birth	Place of Occupation
IRD number	Birth: (Please tick one) Director Effective control owner
PIR Rate (Please tick one)	10.5% 17.5% 28% Are you a US Citizen or Tax Resident? No Yes Social Security Number (SSN):
Home phone	( ) Work phone ( ) Mobile phone
	\
Email address	Evidence of identity and address provided (Please refer to page 22 for our requirements)

# Companies, Sole Traders, Partnerships, Limited Partnerships and Co-operatives Form 3

(FORM 3: PAGE 3 OF 3)

INDIVIDUAL 6				Residential Address	
Title	First nam	nes			
Surname					
Please include any			Country of Davidance		
aliases / maiden names		Place of	Country of Residence		
Date of birth	DD/MM/YYYY	Birth:	Occupation	Effor	ptivo Donoficial
IRD number			(Please tick one)		ntrol owner
PIR Rate (Please tick one)	10.5%	7.5% 28% Are you a L	JS Citizen No No	Yes If yes, please p Social Security Num	provide your hber (SSN):
Home phone	( )	Work phone	( )	Mobile phone	
Email address				Evidence of identity and address provided	(Please refer to page 22 for our requirements)
FATCA Status					
Please indicate below, the o	option that best describe	s the entity's FATCA status.			
New Zealand Financia		ner Jurisdiction ncial Institution	Participating Foreign Financial Institution		emed Compliant gn Financial Institution
Active Non-Financial		sive Non-Financial	Exempt Beneficial Ow	ner Other	
Foreign Entity	LI Fore	eign Entity			
GIIN Number (if applicab	ıle):				
Declaration					
Representatives The Person	ns named above are all of	dge and certify that: <b>1. Authorit</b> the current authorised represent	atives of the entity. 3. Author	rity to invest in the Fund	I/s The above mentioned have
		ity and their instructions are bind y, the representatives warrant th			here there is any alteration to the irred identification.
	, ,				
Signature of		Date signed	Signature of		Date signed
1st Partner/Director/ Authorised person		DD/MM/YYYY	2nd Partner/Director/ Authorised person		DD/MM/YYYY
0, , ,			0:		
Signature of 3rd Partner/Director/		Date signed	Signature of 4th Partner/Director/		Date signed
Authorised person		DD/MM/YYYY	Authorised person		DD/MM/YYYY
Signature of			Signature of		
5th Partner/Director/ Authorised person		Date signed  DD/MM/YYYY	6th Partner/Director/ Authorised person		Date signed DD/MM/YYYY
-	a tagathar with your above	ue (if paying by cheque) and other r			DD/141141/11111
	, , , ,	ie (if paying by cheque) and other r tion Limited, P O Box 106 039, Au			



# Devon Funds Management Limited

Direct Debit A	Authority		
Client Instructions	3		
I/We acknowledge that we Name of account to be debited Unit holder number (if an existing client)	e have a copy of the Investment Statement and agree  Monthly Quarterly	to be bound by the terms and condi	tions of the Trust Deed.
Devon Alpha Fund	Fund unavailable to new applications.		
Devon Australian Fund	NZ\$	Start Date 20 MM	YYYY
Devon Dividend Yield Fund	NZ\$	Start Date 20 MM	YYYY
Devon Trans-Tasman Fund	NZ\$	Start Date 20 MM	YYYY
Name of account to be debited			
Account details	Bank Branch Number Acc	ount Number	Suffix
Bank			AUTHORITY TO ACCEPT DIRECT DEBITS
Branch			(Not to operate as an assignment or an agreement)
Address			AUTHORISATION CODE
			0207638
Information to app	pear on my / our bank statement		
Payer particulars	DEVONFUN	DS	
Payer code			
Payer reference			
1 ayer reference			
Account holder			
(hereinafter referred to as I/We acknowledge and ac	further notice in writing, to debit my/our account with the initiator) may initiate by direct debit.		ns Ltd O/A Devon Funds Management Ltd
Name of account holder(s)			
Signature	SIGN HERE	[	Date signed DD/MM/YYYY
Signature		[	Date signed DD/MM/YYYY
Office use only			
Approved	For Bank Use Only		
	Date Reco	rded Checked	
	received:	by:	Bank stamp
070-			
0763 05 13	Original – Retain at Branch	I	ı I

Copy - Forward to Initiator if requested

# Conditions of this authority to accept Direct Debits

#### 1. The Initiator:

- 1.1 Undertakes to give notice to the Acceptor of the commencement date, frequency and amount at least 10 calendar days before the first Direct Debit is drawn (but no more than 2 calendar months). This notice will be provided in writing (including by electronic means and SMS where the Customer has provided prior written consent (by electronic means including SMS) to communicate electronically).
  - Where the Direct Debit System is used for the collection of payments which are regular as to frequency, but variable as to amounts, the Initiator undertakes to provide the Acceptor with a schedule detailing the amount and each payment date.
  - In the event of any subsequent change to the frequency or amount of the Direct Debits, the Initiator has agreed to give advance notice of at least 30 days before the changes comes into effect. This notice must be provided in writing (including by electronic means and SMS where the Customer has provided prior written consent (including by electronic means including SMS) to communicate electronically).
- 1.2 May, upon the relationship which gave rise to this Authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the Bank may terminate this Authority as to future payments by notice in writing to me/us.

#### 2. The customer may:

- 2.1 At any time, terminate this Authority as to future payments by giving notice of termination to the Bank and to the Initiator by means agreed by the customer, Bank and Initiator.
- 2.2 Stop payment of any Direct Debit to be initiated under this authority by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank
- 2.3 Where a variation to the amount agreed between the Initiator and the customer from time to time to be Direct Debited has been made without notice being given in terms of clause 1.1 above, request the Bank to reverse or alter any such Direct Debit initiator by debiting the amount of the reversal or alteration of a Direct Debit back to the Initiator through the Initiator's Bank PROVIDED such request is made not more than 120 days from the date when the Direct Debit was debited to my/our account.

#### 3. The customer acknowledges that:

- 3.1 This authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such event is received by the Bank.
- 3.2 In any event this authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account
- 3.3 Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this authority. Any other dispute lies between me/us and the Initiator.
- 3.4 Where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:(a) the accuracy of information about Direct Debits on Bank statements; and
  - (b) any variations between notices given by the Initiator and the amounts of Direct Debits.
- 3.5 The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give notice in accordance with 1(a) nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator
- 3.6 Notice given by the Initiator in terms of clause 1(a) to the debtor responsible for the payment shall be effective. Any communication necessary because the debtor responsible for payment is a person other than me/us is a matter between me/us and the debtor concerned.

# 4. The bank may:

- 4.1 In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other authority, cheque or draft properly signed by me/us and given to or drawn on the Bank.
- 4.2 At any time terminate this authority as to future payments by notice in writing to me/us.
- 4.3 Charge its current fees for this service in force from time to time.

# Notes

# Directory

# Manager

Devon Funds Management Limited

Level 10

Rabobank Tower 2 Commerce Street Auckland 1010

PO Box 105 609 Auckland 1143

Telephone: 0800 944 049 (free call) or +649 9253990

Email: admin@devonfunds.co.nz Website: www.devonfunds.co.nz

# Directors:

Paul Anthony Glass Brent Graham Impey Andrew David Scott Mel Tony Firmin Dani Lee Gardiner

## Trustee

Trustees Executors Limited Level 7

51 Shortland Street

Auckland

PO Box 4197 Shortland Street Auckland 1140

Telephone: +649 308 7100 Facsimile: +649 308 7101

# Registrar/Administration manager

MMC Limited Level 13, Citigroup Centre 23 Customs Street East Auckland 1010

# Solicitors

DLA Piper New Zealand Level 5, Chartered Accountants House 50-64 Customhouse Quay Wellington 6140

# **Auditors**

PricewaterhouseCoopers 188 Quay Street Auckland 1010



Devon Funds Management Limited Level 10 Rabobank Tower 2 Commerce Street Auckland 1010

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Telephone: 0800 944 049 (free call) or +649 9253990

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